11th April 2018

To: The Chairman and Members of Pinxton Parish Council

Dear Councillor

You are summoned to a meeting of the Parish Council which is to be held at the Village Hall, 3, Kirkstead Road, Pinxton on Wednesday 18th April 2018 at 7.00pm

**Members are asked to sign the attendance sheet for the meeting and to complete the Declaration Sheet**

**(if appropriate). These will be located in the Small Hall.**

**Yours sincerely**

***M.J.Ritchie***

**Clerk/RFO**

**AGENDA**

**17/316 To receive apologies for absence:**

**17/317 To receive Declaration of Members Interest/Update of Register – if you require**

**guidance from the Parish Clerk this must be sought well in advance of the meeting and, in any**

**event, by no later than 5pm two working days before the day of the meeting.**

**Please note: Members must ensure that they complete the Declaration of Interest sheet prior to the**

**start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to**

**indicate the action to be taken.**

**17/318 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

**17/319 To confirm minutes of the Parish Council meeting on the 21st March 2018 (enclosed)**

**17/320 To note updates on matters arising from the minutes (for information only)**

**17/321 Public Speaking**

 **321.1 Parishioner Matters**

 **321.2 Police Matters**

 **321.3 Reports from Council Representatives on Outside Bodies**

 **321.4 Reports from District and County Councillor Representatives on matters of direct relevance to Pinxton Parishioners.**

**17/322 Planning Applications**

 **To receive, and where appropriate comment on the following applications:**

18/00125/VAR -Variation of condition 2 of PP 17/00571/FUL -amended site plan and sections, land to the South 16 & 18 Ash Close Pinxton for Mr. Matt Broughton, BDC.

18/00128/FUL- Retrospective consent for the construction of the front elevation boundary wall and entrance gates at The Poplars Kirkby Lane Pinxton For Mr .R. Lee

18/00166/FUL – Construct first floor rear extension above existing ground floor extension approved under Approval 17/00581/FUL

18/00147/FUL – Retention of log cabin & decking at 15 Widmerpool Street Pinxton Notts. For Mr. Scott Mabbott.

 **The following applications have been granted permission:**

 None to report

**17/323 Parish Council – Items for Decision/Action**

**323.1 The Clerk has reviewed the Financial Regulations, Standing Orders &**

**Internal Audit & Internal Control Review Documents (enclosed)**

**These have been circulated by email and Members approval is sought.**

**These documents have not been reviewed for quite some time and it is best practise to review at least annually, and forms part of the Internal Auditors review to see if we have reviewed them.**

**It is also best practise to appoint an internal auditor on a tri-annual basis and to seek Council approval for the appointment. This has been written into the document from this time.**

**323.2 The Clerk was asked at the last meeting to produce a Policy on seats in the Cemetery if requested by individuals, as we had at the last meeting. The Policy for placing seats in the Cemetery is attached for Members perusal and comment.**

**323.3 The Clerk is in regular contact with the Pinxton Brookhill Group and as part of the ongoing conversations, the Group have asked:**

**1. If the Council would wish to have an ice rink at the Christmas Market on the car park and would the Council support it financially or wholly support it financially. The cost would be £2,300.**

**2. Can the Group plant bulbs to flower throughout the year? The group would meet with the Clerk as soon as possible to draw up plans for the planting and the group would also like to involve the schools and the children.**

**3. The ongoing issue of the condition of the Wharf Road recreation ground and the Fireworks display etc. has seen the Clerk ask, tentatively, whether there would be opportunity for the Fireworks to be held at Brookhill Hall! The Group said they would enquire.**

**4. The group are willing to work with the Parish on looking at what else could be provided on the Wharf Road Recreation Ground.**

**5. The summer Fair at Brookhill Hall on the 30th June 2018 is moving along. The Clerk has secured 24 Hi-Vis vests for use by the Group and has put in for a road closure for Brookhill Lane. (also road closures for November 11th, and 1st December applied for). The Clerk is assisting the group in locating a Public Address System.**

**The Community Transport bus has been booked for a shuttle to and from the fair, running from the VH, Jubilee Court and the Manor. The Clerk has also sourced dustbins for the fair on the day.**

**323.4 Given that SN parish or/and the Gala crew, and Newton Carnival, hire in the Public Address system for events at quite a cost, and our fair requires the same, Members views are sought on the Clerk speaking to the other Clerks at Blackwell, Tibshelf, South Normanton with a view to jointly purchasing an outdoor PA system for use at events. I do know that Pinxton, SN, and Newton all have different summer fair days, which would need to be so, for the scheme to work. Members views are requested.**

**323.5 The Calisthenics Park which is going on adjacent PC leased land requires a new Lease and Heads of Terms. These are enclosed for Members perusal and a resolution is required to accept the terms, so they can be signed and returned.**

**17/324 Financial Matters**

**To receive and approve accounts and financial information for the month of March**

 **2018 (Enclosed)**

 **324.1 Income and expenditure Details for 31st March 2018**

 **324.2 Bank reconciliation Statement as at for 31st March 2018**

 **324.3 Monthly analysis of cash book up to for 31st March 2018**

 **324.4 To note the Defibrillator Account for 2017/2018 (Enclosed).**

 **17/325 To receive – Clerks Report**

**325.1 Members will recall at the last meeting, a member of the public came to query the footpaths and bridleways through Pinxton, and to ask if a bridleway could be formed on the footpath from Hilltop to Park Lane.**

**The Clerk contacted the County Councils Andrew Heath who replied via an email (enclosed) and with a map of the footpaths and bridleways in Pinxton.**

**There are only three bridleways in Pinxton as you can see, but there is a way for the member of the public to seek to upgrade a footpath to a bridleway, and another option is to speak to BDC for a concessionary bridle path.**

**325.2 The Clerk has received a consultation document on Polling Districts and Polling Places. (Enclosed) Members views are sought so the Clerk can respond by the due deadline.**

**325.3 The Clerk wishes to bring to members attention that there will be more defibrillator training at the village hall on Thursday 29th May 2018 between 6.00pm and 8.00pm. SJAB are carrying out the training.**

**325.4 The Clerk has arranged the following dates for diversionary activities paid for with monies identified in the budget, and is awaiting dates from Jon Tipton for extreme wheels and days at Pleasley Vale, climbing , canoeing & sailing etc. for Pinxton kids.**

**The Summer fair is also arranged (30/618) organised by PBG and the Christmas Market and Grotto are also organised (1/12/18) by PBG utilising the VH, car park, and the PASS Centre.**

**Dates for the junction arts artists:**

**27/7, 3/8, 10/8, 17/8, 24/8, 31/8, (summer)**

**1/6 (Spring BH)**

**2/11 (Autmn half term)**

**15/12 (Christmas Holidays)**

**The other sports activities where we pay £1,000 and BDC add £1,500 have not had the details finalised yet.**

**325.5 There has been an informal meeting with Woodheads the builders to put the PC case that the car park where they are erecting their compound is in the ownership (under a lease) of the Parish not the welfare. Woodheads accepted this and are sending an agreement for the Council to agree and sign. The Clerk is hoping to receive the agreement in time to send out with these papers.**

325.6 Lauren Monks has confirmed the Tea Dances will commence Thursdays 6/9/18 2pm – 4pm. Lauren has changed her day off from work to fit in with the Thursdays.

**17/326 To note – Correspondence received**

**326.1 Letter from External Auditors notifying the Council of the appointment of the new Auditors for the next 5 years under the Local Audit (smaller authorities) regulations 2015.**

**(Enclosed).**

**326.2 Newsletter from DM payroll services (enclosed)**

**326.3 Email from Weightmans Solicitors regarding a member of staff (dealt with elsewhere)**

**326.4 DALC newsletter (emailed to Councillors)**

**326.5 Heads of Terms from DCC for Calisthenics Park. (Dealt with elsewhere).**

**326.6 Letter regarding Polling places and Polling Districts (Dealt with elsewhere)**

**326.7 Email from DCC regarding footpaths & bridleways (Dealt with elsewhere)**

**326.7 Letter & agreement from Woodhead’s Builders concerning car park use (dealt with elsewhere).**

**326.8 Further letter from Weightmans confirming our insurers Zurich have appointed them in the case as outlined and dealt with elsewhere.**

**326.9 Letter from Barry Lewis, Leader of DCC concerning Libraries and Pinxton Library being in the frame for becoming a Community managed library. (Letter emailed to Members).**

**17/328 To note – The date of the next Parish Council meeting, which is the 18th April 2018 at 7.00pm**