14th March 2018

To: The Chairman and Members of Pinxton Parish Council

Dear Councillor

You are summoned to a meeting of the Parish Council which is to be held at the Village Hall, 3, Kirkstead Road, Pinxton on Wednesday 21st March 2018 at 7.00pm

**Members are asked to sign the attendance sheet for the meeting and to complete the Declaration Sheet**

**(if appropriate). These will be located in the Small Hall.**

**Yours sincerely**

***M. J. RITCHIE***

**M. John Ritchie**

**Clerk/RFO**

**AGENDA**

**17/290 To receive apologies for absence:**

**17/291 To receive Declaration of Members Interest/Update of Register – if you require**

**guidance from the Parish Clerk this must be sought well in advance of the meeting and, in any**

**event, by no later than 5pm two working days before the day of the meeting.**

**Please note: Members must ensure that they complete the Declaration of Interest sheet prior to the**

**start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to**

**indicate the action to be taken.**

**17/292 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

**17/293 To confirm minutes of the Parish Council meeting on the 24th January 2018 (enclosed)**

**17/294 To note updates on matters arising from the minutes (for information only)**

**17/295 Public Speaking**

 **295.1 Parishioner Matters**

 **295.2 Police Matters**

 **295.3 Reports from Council Representatives on Outside Bodies**

 **295.4 Reports from District and County Councillor Representatives on matters of direct relevance to Pinxton Parishioners.**

**17/296 Planning Applications**

 **To receive, and where appropriate comment on the following applications:**

18/00032/FUL- Proposed garage conversion forming utility. At 157 Park Lane Pinxton Nottingham NG16 6PR for Mr. Brown

18/00033/FUL – Units currently trading as retail and café, we wish to change use to restaurant use at unit 12 East Midlands Designer Outlet mansfield Road Pinxton for Mr. Paul Tyler.

18/00038/FUL – Two storey extension to side at 11 Oak Meadows Broadmeadows Pinxton Notts for Mr & Mrs A Puttock

18/00047/FUL – New power generating facility converting natural gas into electrical power at 1 Plymouth Avenue Pinxton NG16 6NS for Mr. Robert Starling.

NB: This is a resubmission much like the original application.

 **The following applications have been granted permission:**

 17/00572/FUL – Proposed residential development of 2no two storey dwellings at garage block Lime Close Pinxton for Mr. Matt Broughton BDC.

**17/297 Parish Council – Items for Decision/Action**

**297.1 Members may recall the letter received from Pinxton Primary school sent by Amy Coleman regarding some funding towards an outdoor play area and the lack of a response when we asked for further information.**

**Amy has now written back to apologise for the delay and cites waiting for a quote from DCC for security fencing as the reason for the delay. However the original request was for a grant towards artificial grass, but now the new request is for a grant towards the security fencing as the DCC quote has come back at £8,000 for the fencing, well beyond the schools budget.**

**Amy is happy to come to a meeting to explain the plans if members wish.**

**297.2 Members may recall at the last meeting, the Clerk reported on the Derbyshire Unemployed Workers Centre having all their funding withdrawn by DCC and Cllr. Coyle asked for the DUWC to be an agenda item on this meeting.**

**Cllr. Kelly, in preparation for the item, asked several questions to the Clerk who forwarded the questions to Colin Hampton at DUWC. Colin responded with an email and attachments which outlined the people they had helped over the last 25 years in Pinxton through the surgeries. The information was emailed out and printed for those Councillors who could not open the attachments.**

**297.3 Members will recall the Clerk receiving a quote to cut back the hedge which was in the North West corner of the football field, as it was causing problems for the football club, and the quote was in the region of £1,300. Cllr. Street suggested taking out the hedge altogether, about 50m and seeding right up to the fence, thus resolving the issue once and for all.**

**Members will also recall residents complaining about the hedge behind their houses on Park Lane, Pinxton. The hedge is behind a close boarded fence and between a post and rail fence. The Clerk at the time was instructed to have the hedge cut back.**

**The Clerk contacted Bolsover DC with a view to having the Park Lane hedge cut back but the District Council said they could not undertake any work at all due to demands of their own.**

**The Clerk then went out for quotes to cut the Park Lane hedge back below the close boarded fence height, and remove the 50m hedge at the football ground, bearing in mind the previous quote to cut back the football club hedge, of £1,300**

**The quotes for the removal of the hedge, stump grinding roots, and levelling ground sufficient to take grass seed, seeding and removing all debris has come back at £1990.00 with a second quote of £2,750.00 and the Bolsover Distrct Council declined to quote or do the work.**

**The quotes for the cutting back of 64m of hedge at the rear of Park Lane has come back at £1,300.00 and a second quote of £2,700.00 and again Bolsover DC declined.**

**After consulting the Chair two orders for the work were raised for the work to be carried out, for the lowest quotes, because the work must be carried out before the 1st. March 2018 otherwise it would be the autumn due to the birds nesting season. Waiting until the meeting would only give the contractor 5 working days to carry out the work.**

**Since the orders were raised, circumstances have come to light which has resulted in the work to the hedge on the football ground perimeter being stopped.**

**The circumstances are dealt with, under excluded items, further on in the agenda.**

**297.4 The Clerk has received a letter from a grave digging firm indicating they have just taken over at Shirland Cemetery and would welcome the opportunity to have the Pinxton Cemetery. They work at Clowne and Staveley and others. The prices quoted are all slightly lower than our current grave digger.**

**However the Clerk asked for sight of the company’s H&S policy, Environmental Policy, Method statement for digging a grave, Waste Licence Carriers Certificate, Risk Assessments, Insurance Liability up to £5m.**

**The Company have come back with a H&S policy, Environmental Policy and liability insurance up to £1m.**

**Given that our grave digger has been with us since 2010 and does a very good job and not all the documents have been forwarded as requested and the public liability is for £1m when the current grave digger’s is for £5m as Clerk I would recommend that we retain our current grave digger. The quality is there and were we to swap and then find problems the current grave digger may not be available to come back to us.**

**The cemetery does present the residents with a focus and we have very few complaints, save for the waterlogged ground, and retaining the current grave digger would ensure that peace of mind for Councillors.**

**297.5 The Council has a vacancy and there was no call for an election, so the option was for a co-option. At the last meeting a Mr. Robert Fieldsend had written in and indicated his interest in the vacancy and the Clerk was to invite him for interview with the Chair, V/Chair and Cllr. Coyle. The meeting was on the 12th February 2018 at 7.00pm in the Village Hall.**

**The sub committee were to report back to this meeting.**

**297.6 The Clerk has received a letter from D. Cox Amusements concerning the use of the Wharf Road recreation ground, on site from 8th May 2018 until Sunday 20th May 2018.**

**The letter also asks we do not let the ground to the circus beforehand as it greatly reduces the funfairs income, and also to consider keeping the ground rent at the previous years level!**

**297.7 The Clerk has met with three members of the Pinxtonbrookhillcommunity group, Helen Chivers, Richard Wilkins and Zylene, to discuss various matters:**

**A Summer Fair is being held at Brookhill Hall on the 30th June 2018 between 11.00am and 5.00pm and the group are well underway organising the event. The group asked the Clerk to help with finding a suitable PA sytem and if possible Master of Ceremonies, and also to assist with locating suitable transport to shuttle parishioners back and forth from the Hall to Pinxton, especially residents of the Manor and Jubilee Court and other such establishments.**

**They also asked the Clerk to make sure the weather was ok on the day. Some things I can do, some I cannot!**

**The group were also looking towards Christmas and wanted to stage a Christmas tree festival at the Church from the 8th -15th December, whereby groups could have their tree in the Church with a small tin for donations, so the public could donate to whichever cause they wished.**

**On the 15th December the group have booked the Pye Bridge Male Voice Choir and the concert is in the St. Helens Hall.**

**The group wish to have a joint Christmas Fair with the Parish on a far grander scale than last years.**

**They want the event on the 1st December 2018 starting at noon and the lights switch on at 4.00pm and the parade starting off at 4.15pm.**

**They have booked the PASS Centre for a Christmas Market with the stalls extending outside in our car park, the main hall in the village hall being used for music and a buffet with chestnuts and mulled wine.**

**The small hall in the village hall they want to be a santa’s grotto, and a company called Marshalls can transform the small hall into the winter wonderland for £300.00 (The pictures looked first class).**

**SJAB cover would be required, and a road closure would be necessary, because of the coming and going from the Village Hall to the PASS centre, and they would like to hire the Chernobyl large marquee.**

**They are very keen to help, assist, or run the event and do whatever is necessary to improve on the previous years event. Zylene indicated she would help Penny with the lanterns. Each child would recive a selection box, and lots of ideas were discussed.**

**It was a very productive meeting and Members thoughts are required so that progress can be made on these events for the parishioners.**

**The group also asked about a road closure notice for the 11/11/18 which is the Rememberance Sunday, actually on the 11th this year, and the 100th anniversary of the ending of the First World War. They assumed there would be a march from the church to the memorial opposite the village hall, and whilst applying for the closure on the 1st December, we should also apply for the 11th November.**

**Finally on the 16th March 2018 in St. Helen’s Church Hall there is a concert from Peak Performance (music). Tickets are £5.00**

**The group are very shortly going to publish a newsletter and it will include the details of the “new” Clerk, and will also contain a list of all Parish Councillors, Local Members of BDC and DCC.**

**17/298 Financial Matters**

**To receive and approve accounts and financial information for the month of January**

 **2018 (Enclosed)**

 **298.1 Income and expenditure Details for 31st January 2018**

 **298.2 Bank reconciliation Statement as at for 31st January 2018**

 **298.3 Monthly analysis of cash book up to for 31st January 2018**

 **17/299 To receive – Clerks Report**

**299.1 Councillors may recall Lauren Monks wanting to run a tea dance in the Village Hall, and** the Council agreeing to a 50% reduction in the hire charge for 6 months. Lauren wanted the village hall on a Thursday afternoon but the school is in the hall on Thursday afternoons, indeed every afternoon except Monday, which is not suitable for Lauren as she works Mondays.

I have agreed to ask the school, for the new year from September, if they could swap the Monday for the Thursday. Asking now gives them plenty of time to plan, as it wouldn’t just affect the village hall lessons but others in the school and teachers too.

If they could accede to the request, Lauren could start as soon as the school broke up at the end of July.

299.2 Mr. Lomas has contacted the office once again concerning the waterlogged ground, particularly around his sons grave. He says the mother goes up three times a week and is finding it difficult with the state of the ground. He says he wouldn’t have buried the son in the churchyard if he had realised how boggy it was.

The Council have deliberated this before, and it is extremely difficult to come up with a solution given the cemetery is on a hill and built on clay which is impervious to water.

The Clerk wonders, given Mr. Lomas and Mr. Butler’s complaints whether it would be worth asking a Civil Engineering Company, like Pugh Lewis of Pilsley if they have any solutions.

299.3 The defibrillator is now fitted outside the Village Hall and the area underneath the apparatus has been tarmacked and a small wall built to match the existing wall. The office has a set of spare kit as once the defibrillator is used, the kit needs replenishing. The code to the defibrillator, indeed the codes to all the Pinxton defibrillators are in the office.

Generally a person wanting to use the machine would dial 999 and the ambulance service would give the code out.

Once the machine has been used, it is out of commission until being replensihed and serviced, a task the SJAB can undertake. Walter Satterthwaite has spoken to the SJAB about an offical launch, perhaps one Monday night at the normal SJAB training night in the village hall, so long as all necessary safeguarding measures are in place.

A full procedure is being written for the use of, and recommissioning of, the defibrillator, and a copy of these procedures will be kept in the office.

Walter Satterthwaite has sanctioned £500 from the defibrillator fund to go to Pinxtonbrookhillgroup as they are publicising the kit in the forthcoming newsletter, giving locations of all the machines etc.

299.4 The Clerk has met the new Clerk at South Normanton at a meeting with Junction Arts, Creative Arts and the BDC Arts officer to look at organising some activity for the parishes during the school holidays with various projects. The meeting was very constrructive and the Arts Officer and Junction Arts are working up a programme which should involve some publicity into schools, an Easter taster session, then a Whitsuntide programme and an even bigger programme over the six weeks holiday.

Both Parishes have allocated money to the diversionary projects and money is also being sought to extend the programme depending on the additional funding.

299.5 The Clerk has also met the Leisure staff at Bolsover with a similar view for the holidays, and to guage what kids want the Clerk has spoken to Frederick Gents about Jon Tipton from BDC going into the school to see what the kids want to do, whether that be the climbing wall, the pleasley vale activities, the extreme wheels roadshow or just chill out time.

299.6 The Clerk has arranged for the main hall doors to be fixed following the spring breaking on one door. This prevents the door from going back to its closed position and poses a fire risk. The Clerk has issued an order to PK Electrical, one of the contractors on the framework for BDC maintenance. Whilst they are on site, the door springs for the gents and ladies toilet doors will also be changed and the damage in the gents made good were the door slamming has damaged the plaster at the side of the door reveals.

299.7 The BDC Environmental Health Department made a routine check of the premises and basically received a good overall rating. However Members will see in the report some recommendations and some legal requirements we should adhere too, to meet our obligations. (report enclosed).

**17/300 To note – Correspondence received**

 **300.1 Letter from D. Cox funfair owner, dealt with above**

 **300.2 Quote from PK Electrical, dealt with above**

 **300.3 Letter from Adrian Wilkes reference Cemetery work, dealt with above.**

**300.4 Quotes from Adrian Wilkes and Luke Tryner concerning hedge removal and thinning, dealt with above.**

**300.5 Report received from Bolsover DC Environmental Health Department following routine inspection of premises. (enclosed)**

**300.6 Enquiry made about the Charity shop and flat, dealt with under exempt items.**

 **17/301  Exclusion of Public (Confidential Items)**

*In accordance with Public Bodies (admission to meetings) Act 1960 section 1 (2) the*

*Council exclude the public and press from the meeting by reason of the confidential*

*nature of the business to be transacted.*

301.1 The charity shop and flat. The Clerk is pleased to report that the Parish Councils tenant has been given a flat in Jubilee Court Pinxton following much form filling.The flat will be a far better environment than the flat at Wharf Road.

The Clerk is still trying to have a For Sale notice made for the shop and flat, but not the land, but as well as that the Brookhillpinxton group have said they will advertise the premises in the newsletter.

To date one offer has been made which the Clerk will inform the members of at the meeting.

301.2 The Chairman has requested the following item be put on the agenda following a recent site meeting between the Welfare, Woodheads Builders, BDC, and latterly the Parish Council V/Chair.

The District Council are building on Ash Close and Elm Close and wished to put their site huts on the welfare site to reduce or remove the need for lorries going down Ash Close with deliveries etc.

The builders had indicated there would be the chance for the owners of the land at the welfare to benefit in some way if the site was available during the build.

At a meeting held on the 12th February at the welfare, the trustees appeared to welcome the idea, and offer the welfare facilities for meetings, and the kitchen for workmen to get food etc.

When it was pointed out it was not just the welfares land, the trustees were quite adamant that the Parish Council owned nothing down at the welfare, despite the Parish Council expending a great deal of money down there on the MUGA, football field, bowling green and on the shared water bill.

Indeed the Parish Council had just embarked on a job to rip out the hedge in the North West corner of the football field, grind out the roots and seed the area.

This job was stopped pending a discussion on the exact legal position of the Welfare and the Parish in the running of the welfare complex which sits on CISWO land.

The Chair initially asked for an extraordinary meeting, but this requires three clear days not including the day of notice, the day of the meeting,nor Saturday and Sundays.

The Clerk is not available for Friday 16th February 2018 due to being out on BDC business in the evening, and the next available day would be Monday 19th February 2018, whereupon both rooms are booked by SJAB, and given it is our meeting anyway on Wednesday the 21st. February 2018, it was decided to discuss the item there under exempt items.

**17/302 To note – The date of the next Parish Council meeting, which is the 21st March 2018 at 7.00pm**