MINUTES OF THE PINXTON PARISH COUNCIL

 Held at 7.00pm on Wednesday 17th April 2019 at the Village Hall,

 3, Kirkstead Road Pinxton, Derbyshire.

Present: Councillors: Hinman, (Chair), Kelly, Dooley, Marshall, Street, Meredith, Drake-Brockman, Watson, Coyle, Fox, Fieldsend, Stokoe

Clerk: J. Ritchie

Also present: 3 Members of the Public, plus two Policemen and the Internal Auditor, Joanne Taylor.

**The meeting was recorded by Cllr. Watson.**

**18/141 To receive apologies for absence**

 None

**18/142 To receive Declaration of Members Interest/ Update of Register**

 Cllr. Watson asked for a form to update the register. Clerk to forward.

**18/143 To receive and approve requests for dispensations from members on**

 **matters in which they have a Disclosable Pecuniary Interest.**

 Cllr. Dooley item 18/147.3, Non-pecuniary and stayed in meeting.

 Cllr. Marshall item 18/147.3, non-pecuniary and stayed in meeting

**18/144 To confirm the Minutes of the Parish Council Meeting held on**

 **Wednesday 20th February 2019.**

Moved by Cllr. Coyle and seconded by Cllr. Hinman that they be accepted.

 **All in favour.**

**18/145 To note updates on matters arising from the Minutes (**for information

 only).

 None

**18/146 Public Speaking**

 **146.1 Parishioner matters.**

A member of the public asked if the water in the churchyard from flooding was contaminated as it ultimately ended up running down towards the football ground!

The Chairman said the water would be tested and the matter reported back.

  **146.2 Police matters.**

 **The Chairman brought this item forward to the beginning of the meeting in order for the policeman to get on their way**

 PC Daniel Bird said he was upset at the Clerks email to the police concerning the burglary at the Co-op and the ASB on Glebe Avenue, where he had called the policing ineffective. Cllr. Watson disassociated himself from the Clerks remarks and asked if the Council knew he was writing to the police. The Clerk replied he was writing following a Councillor giving information received directly from the co-op.

Cllr. Coyle said the Clerk did not need the Councils permission to send an email, as that is what he was employed to do.

It was pointed out to PC Bird that at the previous months meeting a member of the public had sat in the same seats and complained of the ASB continuing on Glebe Ave.

PC Bird gave out some crime figures and said there had been a spike in burglaries, but they now had a suspect who had been arrested.

The Chairman thanked the officers for their report and their time and apologised on behalf of the Council if the email had caused any offence.

 **146.3 Reports from Council Representatives on Outside Bodies.**

Cllr. Dooley reported that the Welfare were not happy with a letter received outlining the position on the welfare drive and the need to retarmac at some point following the building works and a lady falling on the drive.

 Cllr. Kelly and the Clerk had met Woodhead’s the builders to look at the dilapidations photographs and the welfare secretary had indicated he should have been invited.

 Cllr. Dooley also reported that the welfare would like the sports areas returning to them once the current lease expired in 2022.

 There was also two streetlights on Welfare Drive which had been repaired by the welfare but one had broken again and the welfare said they were not looking for any contribution from the PC towards the £900 spent.

 **146.4 Reports from District and County Councillor Representatives on**

 **matters of direct relevance to Pinxton Parishioners.**

 Cllr. Dooley reported that the Council properties in Pinxton were to have new roofs, gutters, soffits and fascia’s in a rolling programme. Jubilee Court had already been reroofed.

The DFRS at the Health & Wellbeing Group had expressed a wish to bring the fire engine to events in the area to promote the DFRS.

Cllr. Watson pointed out that the County had been given a date of 28/2/19 to repaint the road markings at the Town Street junction and this hadn’t been carried out. Cllr. Coyle to take the matter up.

Cllr. Coyle said there was to be an open day for the Library on the 1st May 2019 in a hope to encourage groups who may wish to help run the library.

Cllr. Coyle said it was a big undertaking and it wasn’t helping to run the library, it was actually running it lock stock and barrel with a diminishing grant over four years.

 **18/146 Planning Applications**

**Planning Permission.**

**19/00070/FUL Additional information/ revised plans for the land at the rear of Erewash garage and the woodland at the garage, Kirkby Lane Pinxton.**

**19/00130/FUL Proposed single storey pitched/flat roof extension to the front of the property at 7 Cedar Grove Broadmeadows Pinxton.**

**19/00152/FUL Single storey rear and side extension at 2 St. Helens Ave, Pinxton.**

**19/00147/FUL Extension to Wharf aquatics shop.**

**Members noted the above**

**Planning Permission Granted.**

**19/00035/FUL Orangery at 10 Croft Close Pinxton.**

**19/00058/VAR East Midlands Designer outlet**

**Noted**

 **Planning Permission refused:**

 **None**

 **18/147 Parish Council – Items for Decision/Action**

**147.1 Cllr. Watson asked that we invite the Internal Auditor to the meeting to answer questions. The Internal Auditor (IA) is here for that purpose.**

**The questions from Cllr. Watson to the IA had been circulated and Cllr. Watson asked the first question regarding the legality of the Clerk paying salaries and wages without an up to date Financial Regulations being in place.**

**The IA said that the Clerk could pay any contracted payments and salaries and wages were in that bracket. A discussion ensued and Cllr. Watson then did not ask the other questions except for the VAT question on the Queen St. Hammerhead. The IA said she had spoken to the Clerk and the Clerk had written to the HMRC to ask if the VAT could be recovered if the land was gifted to the council from Bolsover DC, which is what was happening. Nothing had been received back from the HMRC at this point.**

**Cllr. Watson said having the land gifted was a device to be able to reclaim the VAT, and wasn’t possible.**

**Cllr. Kelly asked how it came to be that Cllr. Watson had asked all these questions when he served Pinxton PC and the other members were not party to the questions in the first place.**

**Cllr. Coyle said the Councillors on the PC all serve with the best interests of Pinxton except for Cllr. Watson who appeared to do exactly the opposite.**

**The Clerk asked Cllr. Watson, with the Chairs permission, why if he knew the PC had to own the land to reclaim the VAT, did he not say so, in any of the last five years, as this was first muted in 2014 and may time since then?**

**The Clerk said it was obvious that none of the PC or the clerk knew of the ramifications in VAT note 749, but Cllr. Watson did and by speaking up prior to the last meeting he could have saved the PC £4,800. Cllr. Watson replied it wasn’t his job.**

**The IA said the finances were ok, it was the governance matters which wanted bringing up to date, and the Clerk had now updated the Financial Regulations and they were on the agenda.**

**Any matter which required reporting would be done on the end of the year Audit.**

**The Chair thanked the auditor for her time, and she left the meeting**

**147.2 The Clerk has been asked by Cllr. Dooley to place “Neighbourhood Watch” on the agenda, due to the spate of recent burglaries.**

**Cllr. Dooley reported she had been in a meeting with Chief Superintendent Osborne and Neighbourhood Watch was discussed. The details of the NW co-ordinator were being passed on and Cllr. Dooley wanted the PC to acknowledge this.**

**Cllr. Street asked if it needed volunteers like the Museum did, and the Library, and Cllr. Dooley said she had an interested party.**

**Members note the report and awaited further details.**

**147.3 The Clerk has been notified that the street lights on welfare drive are both not working, and the condition of the drive surface is also poor. The Clerk has arranged a meeting with the Chair, V/Chair and Woodhead’s concerning the dilapidations and the meeting will be updated. The Clerk has also written to the Welfare regarding their responsibility and a reply is awaited.**

**Cllr. Kelly said it was 50/50 with the welfare and if Woodhead’s contributed that was all the better.**

**Cllr. Street said it was false economy to patch it up. It wanted a thorough look at, including the drains and money being identified to do the work with the welfare paying their 50%**

**Cllr. Dooley reiterated that the Welfare want the leased areas back when the Lease is up in 2022. Cllr. Street said we should resist such a move in order to keep the recreation areas as recreation areas.**

**Members asked the Clerk to write to CISWO concerning the matter**

**147.4 The Clerk received a report from Junction Arts on last year’s activities. This has been circulated. The Clerk wishes to know if the Council wish to pay for activities in the coming year. The Clerk has also received an email from BDC on sports diversionary activities. It is in your pack.**

**Cllr. Street said it was not cost effective. Cllr. Marshall said it depended on who you targeted. Other Members thought we should engage Junction Arts for one or two sessions before rolling out a longer programme.**

**Members decided not to have any sports diversionary activities in 2019/2020 and Cllr Coyle said the Clerk should speak to Cllr. Marshall regarding what he could put on, given his years of running youth clubs and the like.**

**Resolved the Clerk to speak to Cllr. Marshall, Junction Arts be asked for one or two sessions to see how the numbers stack up, before other sessions are ordered, and the PC do not undertake any sports diversionary activities in 2019/2020**

**147.5 The Clerk has circulated to all Members, an updated Financial Regulations document. The Clerk asked for any comments before the meeting or at tonight’s meeting so they could be adopted if Members were happy with them.**

**Cllr. Watson said there was a few words missing under 4.1 which were in the NALC Model Financial Regulations and 4.1 should read:**

**4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is determined by;**

* **The Council for all expenditure over £1500**
* **The Clerk in conjunction with the Chair of Council for any item above £500 and below £1500, providing there is sufficient budgetary provision.**
* **The Clerk on items below £500 providing there is sufficient budgetary provision with the exception of regular occurring payments, such as salaries, in which case expenditure to the budgetary provision is permitted.**

 **Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk and where appropriate by the Chair of the Council**

 **Moved by Cllr. Watson and seconded by Cllr. Drake-Brockman that the Financial Regulations be adopted subject to the above being included at Clause 4.1 All in Favour.**

**147.6 The Clerk has received the new contract from Sam Potts at festive lighting and the details and brochure of motifs has been discussed with the V/Chair.**

**A discussion ensued regarding having new motifs or reconditioned motifs. The new motifs would cost £9,531.65 in the first year and £10,590.72 for the four years remaining and the second-hand motifs, fully refurbished would cost £6,785.93 in the first year and £7,539.02 for the four remaining years. The Clerk had received a request for lights on Church St. East and Town Street and it was considered that by having the cheaper option there would be money available for those additional lights.**

**It was moved by Cllr. Street and seconded by Cllr. Coyle that the refurbished lights be purchased. Upon being put to the vote it was 6 in favour of the motion and 4 against the motion, therefore the lights will be the refurbished option with consideration of having lights on Church St. East and Town Street should the lamp posts be suitable.**

**147.7 The Clerk has received a letter from Derbyshire Children’s Home Centre seeking a donation. The letter and pamphlet have been circulated.**

**The view of Councillors is that the Parish Council is there for the parishioners of the Parish and as such the request should be turned down as there is no indication of how many youngsters from Pinxton, if any, would benefit.**

**Moved by Cllr. Coyle and seconded by Cllr. Dooley that we do not give a donation. All in favour.**

**147.8 The Clerk has been asked by D. Cox Funfairs if the Wharf Road recreation ground would be available for a fair, as it has recovered, and the new park hasn’t commenced yet.**

**The Chair had invited D. Cox to outline his proposals and the dates which he would require. Mr. Cox said the dates would be the 9th – 11th May and the 16th – 18th May. Members couldn’t see a problem with it so long as there was an agreement for an inspection two weeks and one week beforehand to check the ground condition and also that the funfair indemnify the Council and pay a bond returnable on the ground being left as it was found. The Clerk to draw up an agreement.**

**Moved by Cllr. Hinman and seconded by Cllr. Dooley that subject to the above the funfair be allowed on the recreation ground. All in favour.**

**147.9 The Clerk has received a response from Woodhead’s concerning the rent for use of our land adjacent to the Park Lane site. They have stated £1,300 is a fair offer and if the Council will not accept that, they will make alternative arrangements and not use the Council land**

**Members discussed the matter and Cllr. Watson said it would not be feasible for them not to use our land, and he proposed that Woodhead’s are asked to pay £100 per week or the original £1300 plus put a road through the site down as far as the football ground as one day there will need to a road for the cemetery.**

**Cllr. Dooley moved that we accept Woodhead’s offer of £1300. Cllr. Coyle seconded Cllr. Watsons proposal.**

**Moved by Cllr. Watson and seconded by Cllr. Coyle that we ask Woodhead’s to consider the two options outlined above. All in favour except for Cllr. Dooley and Cllr. Kelly who voted against.**

**Cllr. Dooley moved the suspension of Standing Orders so that the business could continue - All in favour**

**Cllr. Stokoe left the meeting at this point.**

**147.10 The Clerk has received the DALC subscription for 2019/2020. It is for £978.52 which includes free training on any of their group one courses.**

**Moved by Cllr. Watson and seconded by Cllr. Coyle that we subscribe to DALC for 2019/2020. All in favour.**

**147.11 The Clerk has received the hanging basket details for this year which is the last year of a 3-year contract. There are 56 baskets. Do Members want any more. This wants sorting now as it also involves lamp post testing on any new lights we use.**

 **Members discussed having more hanging baskets especially on Town Street, Alfreton road and Church St. East. Clerk to look at this with the xmas lights as the same lamp posts can be utilised if they are suitable.**

 **Moved by Cllr. Watson and seconded by Cllr. Coyle. All in favour**

**18/148 Financial Matters**

 **148.1 Income and expenditure Details for February 2019**

 **148.2 Bank reconciliation Statement as at 28th. February 2019**

 **148.3 Monthly analysis of cash book for February 2019**

 **148.4 Budget to date sheet.**

 **148.5 Statement of PC Investment.**

 **148.6 Invoices for submission for payment at March’s meeting.**

 **148.7 Budget forecast sheet for next three years.**

**The Clerk had added on the item at 148.7 as it was in the Financial**

 **Regulations to have a three-year budget and forecast.**

 **Moved by Cllr. Dooley and seconded by Cllr. Marshall that the items under 148.1 – 148.7 be accepted. All in favour except Cllr Watson who voted against.**

 **18/149 To receive – Clerks Report**

**149.1 The Clerk has received notification that the interest free loan from Salix for the lighting changes in all buildings has been approved by the Sof S. Work will commence over the Easter fortnight. The loan is paid to the Council on completion and repayment starting six months after that in order to accrue some of the savings beforehand. The repayment will be taken twice a year.**

**149.2 The Clerk has circulated an email from PC Bird concerning the co -op robbery and the facts from the police point of view.**

**149.3 The Clerk has written to the Welfare regarding the bowls club using the room with french doors. The Clerk will update on the night.**

 **Moved by Cllr. Coyle that the Clerks report be noted – All in Favour.**

**18/150 To note – Correspondence received**

 **150.1 Report from Junction Arts on last year’s activities.**

 **150.2 Email from Pc Bird re the Co-op and invite from Inspector Parker.**

**150.3 DALC Circulars already circulated.**

 **150.4 Invite to Charity fashion show.**

**150.5 Letter invite to BDC fashion Show**

 **150.6 Email from Derbyshire Children’s Holiday Centre.**

 **150.7 Email from DALC annual subscription**

 **150.8 Email from Cllr. Watson concerning the IA and the Fin Regs and a VAT Question**

 **150.9 Thank you card from the Brownies for the £250 donation to their funds**

 **150.10 Verbal communication received from the Welfare Secretary.**

 **150.11 An invitation from the Mansfield & Pinxton railway to the celebration in Mansfield**

 **150.12 Planning applications and permissions/refusals. Already circulated.**

 **150.13 Precept payments letter from BDC circulated**

 **150.14 end of year info from HMRC**

 **150.15 BDC partnership liaison meeting invite. Circulated.**

 **Moved by Cllr Watson and seconded by Cllr. Coyle that the Correspondence be noted -All in favour.**

 **18/151 To note – The date of the next Parish Council meeting –**

 **17th April 2019 at 7.00pm**

 **Councillor Watson left the meeting at this point.**

 **18/152 Exclusion of the public (confidential items)**

 **152.1 Councillor Watson requested the Clerk and assistant Clerk’s hours be brought back to the Council for a review following 12 months of variable hours as determined at last March council meeting. Members have received the papers with the hours worked by the Clerk and the assistant over the 12 months.**

**Following a discussion, it was;**

**Moved by Cllr. Coyle and seconded by Cllr, Hinman that the variable hours agreed last March (2018) continue and the Clerk and assistant Clerk work the hours necessary for the exigencies of the service – All in favour.**