**MINUTES OF THE PINXTON PARISH COUNCIL MEETING**

**Held on the 13th. May 2020 remotely via Zoom. Commencing at 7.00pm**

Present: Cllrs: Fox, Hinman, Chippington, Street, Drake-Brockman, Dooley, Coyle, Brentnall, Watson, Marshall

Clerk: John Ritchie.

**19/141 To receive apologies for absence:**

Apologies were accepted for Cllr. Kelly and Cllr. Meredith.

**19/142 To receive Declaration of Members Interest/update of Register –** if you require guidance from the Clerk this must be sought well in advance of the meeting and, in any event by no later than 5pm two working days before the day of the meeting.

**Please note:** Members must ensure they complete the Declaration of Interest sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken.

Cllr. Dooley declared an interest in 19/147, 19/148/17

Cllr. Watson declared an interest in 19/147, Planning matters as he is a member of the BDC Planning committee, and 19/148/17 as a Member of BDC

Cllr. Hinman declared an interest in 19/148/18 as he is the VH bar Franchisee

**19/143 To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary Interest.**

None

**19/144 To confirm the Minutes of the Parish Council meeting held Wednesday 19th February 2020**

**Moved by Cllr. Coyle and seconded by Cllr. Fox that the Minutes be accepted.**

**19/145 To note updates on matters arising from the Minutes** (for information only).

None

**19/146 Public Speaking.**

The meeting was held remotely with free access to all with the ID and password.

It was thought no members of the public had joined the meeting, but in fact from a telephone call the clerk received on Thursday morning, at least one member of the public had watched the meeting without requesting admittance to the meeting, and he wished this matter to be reflected in the Minutes.

**146.1 Parishioner Matters**

None

**146.2 Police Matters**

None

**146.3 Reports from Council Representatives on Outside Bodies.**

Nothing to report.

**146.4 Reports from District & County Councillor Representatives on matters of direct relevance to Pinxton Parishioners.**

Cllr. Dooley reported on the fact a homeless person had been living in the woods at Pinxton and had been helped by BDC to find accommodation in Alfreton.

Cllr. Dooley referred to a meeting between the new MP Mark Fletcher and the Leader of BDC concerning the railway station at Pinxton. Further details would be forthcoming.

Cllr. Dooley said a couple of people were doing deliveries in the village and this had been organised through the Church at Shirebrook and Amanda Pell.

Cllr. Watson referred to his 2019/2020 report on his Facebook page and reported he had given some of his allowance from BDC to various groups in Pinxton.

Cllr. Coyle reported of an impending road closure on Victoria Road Pinxton.

**19/147 Planning Applications**

**Cllr. Watson took no part in the meeting whilst the planning matters were discussed.**

Planning matters were noted with no comments on the applications or on the permissions granted.

There were no PP refusals to report

**19/148 Parish Council – Items for Decision.**

**148.1** The clerk explained about alterations to Standing Orders pending the current emergency and remote meetings, which needed a decision.

Cllr. Watson said he would move the alterations but asked for the Annual Meeting to be held, which must be in May, so there was still time.

Cllr. Coyle said the current regulations allowed for the Annual meeting not to take place this year with the Chair and Vice Chair in place until May 2021 and he thought that would suffice.

**It was moved by Cllr. Coyle and seconded by Cllr. Dooley that the alteration to S.O. be accepted and the Annual meeting is not held.**

**Agreed by all except Cllr. Watson and Cllr. Drake-Brockman who both abstained from the vote.**

**148.2 The Clerk wishes to report that the Auditors have sent out the letter outlining their decisions on the 2017/2018 accounts, which were challenged by Cllr. Watson. You have all received a copy of the letter and to tie all the loose ends up we need to**

**148.2.i note the recommendation to ratify the Precept set at the meeting on 20/12/17. This was done in the Parish Council meeting which followed the Precept meeting on the same night at 271.6, but just for closure of the matter.**

**148.2.ii ratify the recommendation made to remove the hedge from the side of the football pitch on the 20/12/17 at 270.4 which was added to the agenda at the time**

**148.2.iii ratify the approval for purchasing a flat deck mower which was purchased in 2017 and added to the agenda as an urgent item at the time**

**148.2.iv ratify the decision to alter the wall for safe access to the defibrillator on the VH wall which was added as an urgent item at the February 2018 meeting**

**148.2.v make sure going forward we state what legislation we are using when dealing with the defib fund. S111 of the L.G. Act allows the PPC to have the power to do anything… which is calculated to facilitate, or is conclusive or incidental to, discharge of any of their functions, and S137 allows it to spend its “Free Resource”**

**Moved by Cllr. Fox and seconded by Cllr. Dooley that the PC note the above items. All in favour except Cllr. Watson who voted against.**

**148.3**

The clerk had previously circulated the Financial Regulations, Standing Orders and the Internal audit Review which must be assessed annually. The Internal auditor said as they were on the March agenda and sent out in plenty of time by email before the March meeting, it would count for audit purposes even though March meeting was lost to due to the emergency.

**Moved by Cllr. Fox and seconded by Cllr. Dooley that we accept the Financial Reg’s. S.O.’s and Internal audit review.**

**All in favour except Cllr. Watson who abstained.**

**148.4 Requirement to complete the Annual Governance Statement for 2019/2020. Once completed, it needs uploading to the External Auditors**

**Moved by Cllr. Coyle seconded by Cllr. Dooley All in favour except Cllr. Watson who voted against.**

**148.5 Requirement to approve the accounting statement for 2019/2020. This document is required by the external auditors**

**Moved by Cllr. Dooley seconded by Cllr. Coyle All in Favour except Cllr. Watson who abstained from voting.**

**148.6 To receive the income/expenditure account and balance sheet 2019/2020. This document is required by the external auditors**

**Moved by Cllr. Dooley seconded by Cllr. Drake-Brockman All in favour except Cllr. Watson who abstained.**

**148.7 To receive the year end supporting notes for 2019/2020. This document is required by the external auditors**

**Moved by Cllr. Coyle seconded by Cllr. Dooley All in favour except Cllr. Watson who abstained**

**148.8 To receive the Internal Audit Report and letter 2019/2020. Members need to accept this report and letter, and again it is required by the external auditors**

**Moved by Cllr. Dooley seconded by Cllr. Coyle All in favour except Cllr. Watson who abstained.**

**148.9 The cooker in the VH is broken and needs replacing. The top of the cooker is coming away from the frame of the cooker. Members are requested to consider a gas cooker as it appears easier to keep the hob clean. The cost would be about £1,000 -£1,200. Views are sought on replacing the cooker and whether to have electric or gas if Members are minded replacing the existing cooker. Electric cookers are about the same price**

**This item was deferred to a future meeting as the VH will not be open for some time. Moved by Cllr. Fox and seconded by Cllr. Coyle All agreed**

**148.10 The Clerk has received a letter from the Graeme Murray requesting use of the Tops this coming football season. Brian Wheatcroft has also applied for his Sunday side, and is also requesting the Council consider a Saturday side on the Tops for teenagers who have requested he run a side for them**

**Cllr. Coyle said he did not think three teams over a weekend was too many and if the leagues sorted out the fixtures it should be ok. Cllr. Street said last season Mr. Wheatcroft was arguing two teams were more than enough and now wanted a Saturday side.**

**Cllr. Watson said an allocation of 16 Sundays each should prevent any problems, so long as the leagues worked with both teams to know which Sunday was which.**

**Clerk said it would be better without cup games on a Sunday so that there were no problems with adhoc home draws in the cup or replays.**

**Moved by Cllr. Coyle and seconded by Cllr. Drake-Brockman that one Saturday side is allowed, and two Sunday sides are allowed on the Tops subject to the leagues working together to avoid fixture clashes on the Sundays. Furthermore, cup fixtures should not be played on the Tops on a Sunday either by clubs not entering the competitions or finding alternative grounds. This should give each Sunday team 16 Sundays for their league games.**

**All in favour.**

**148.11 The Clerk wishes to bring to Members attention that the MP has been approached concerning the Precept for 2020/2021. The Clerk has written back to the MP, and the letter is enclosed with the papers and background information on the budget as agreed at the Precept meeting in December 2019**

**The precept increase is 69p per week on a band A property and £1.06p per week on a band D property. The Precept is set to fall £60,000 next year as part of the three-year budget setting and the following year.**

**The Clerk is aware that the Minutes of the Precept meeting have not been moved as the Precept meeting is an annual meeting, but the budget has been approved at the Council meeting in December, and each subsequent meeting in the financial considerations. It may be useful to tie up the matters at this meeting with an endorsement of the budget which those at the Precept meeting agreed for 2020/2021 and also for those at the Precept meeting to agree the Minutes rather than wait until next December**

**Cllr. Coyle said the Precept meeting was a good meeting with everything debated and looked at before a decision was made and he was happy with the budget as were the parishioners who questioned him about the increase, once they had received comprehensive replies.**

**Cllr. Watson said he was against the budget set for 2020/2021 from the Precept meeting in the strongest possible terms as he thought 48% increase far too high.**

**Moved by Cllr. Coyle and seconded by Cllr. Fox that the information passed to the MP be endorsed and the Precept Minutes be accepted. All in Favour except Cllr. Watson who voted against**

**148.12 The Clerk has received a letter back from CISWO, which seems at odds with the Lease agreement the PC has with CISWO and is contradictory within the four points it makes. The letter has been circulated and I am not sure where the PC stands now on the Welfare Drive issue.**

**Cllr. Watson said from what the Clerk was saying the Freehold of the Welfare Drive lay with the Welfare whilst we had a lease with CISWO, and Cllr. Coyle said he had read this the same way. The Clerk explained there was a Lease with CISWO dating back to 1997 as they took over from the Coal Board which led to the new Lease.**

**Following further debate Cllr. Watson moved the Council consult with our Insurers who would be party to any claim as to their interpretation of the situation. This was seconded by Cllr. Brentnall. All in favour**

**148.13 The Clerk wishes to have on record the PPC permission to spend money for the VE 75 Weekend under the S137 “Free Resource” Costs include the street party, piper, artistes, bell ringers etc. (Still required for when the event or similar does take place.**

**Moved by Cllr. Watson and seconded by Cllr. Dooley that £2,000 be allocated from the Free Resource to include monies already spent, on a party in the village after the end of the lockdown. All in favour**

**148.14 The Derbyshire Unemployed Workers Centre, who in normal times hold surgeries at Pinxton VH have written to the PC seeking a donation to help support the DUWC. The PC have donated annually to this worthy cause.**

**It was reported that even though the VH is closed the DUWC have a Notice on the front door advising people to get in touch for remote visits or home visits.**

**Cllr. Coyle thought now more than ever people would need DUWC help and advice.**

**Cllr. Dooley said she knew of two residents who received help and advice last week from DUWC**

**Moved by Cllr. Drake-Brockman and seconded by Cllr. Dooley that £2,000 be granted to the DUWC for 2020/2021 All in favour except Cllr. Watson who abstained**

**148.15 The Clerk has received and distributed the latest DALC Newsletter. An item in the newsletter contains the final offer made by the Employers side on the wage increase for Local Government Employees. The proposed rise is 2.7% plus an additional day’s holiday. Members may remember endorsing the predicted 1% rise for the budget. This will now need to be agreed at 2.7% plus one day additional holiday**

**The Clerk left the room whilst this item was discussed.**

**Cllr. Street said this was a National award and the Council should agree the award when it finally comes in. Individual salaries should not be discussed.**

**Moved by Cllr. Coyle seconded by Cllr. Marshall that the award be paid to staff as and when it is ratified by Employers and Unions. All in favour except Cllr. Watson who voted against.**

**148.16 The Clerk wishes the Council to endorse the decision taken with the Chair to have two skips at the VH in order to help parishioners get rid of their rubbish, rather than dumping it, as the tips are closed and the green bin service suspended**

**Cllr. Coyle wished it to be put on record the fantastic effort the Chair had done in organising the skips and monitoring the filling of the skips and cleaning up afterwards. Cllr. Dooley and Cllr. Watson said they would have liked some notice of the skips, but it was a spur of the moment decision with the Chair and the Clerk.**

**Future skip days would be held with plenty of notice and council tax bills being required or proof of address, so we did not get people from outside the village using the skips.**

**Moved by Cllr. Drake-Brockman and seconded by Cllr. Dooley. All in favour.**

**148.17 The Clerk wishes to inform Members that £10,000 grant has been received from BDC to help with costs during the emergency and the loss of income. Members must accept any grant received and may wish to consider its use**

**Moved by Cllr Fox and seconded by Cllr Coyle that the £10,000 be accepted**

**All in favour. Cllr. Dooley and Cllr Watson had declared an interest in this item and took no part.**

**148.18 The Clerk wishes to point out that whilst the VH has been closed, no rent has been charged on any of the groups who use the VH and no rent has been charged to the bar either. This would seem the fair thing to do but the Clerk would like the Council’s endorsement of those actions**

**Moved by Cllr. Coyle seconded by Cllr. Marshall that the decision not to charge any of the normal renters of the VH be endorsed. All in favour except Cllr. Watson who abstained. Cllr. Hinman as the bar franchisee took no part in the debate or vote and had declared his interest in this item**

**148.19 It has been suggested to the Clerk that a professional deep clean is carried out at the VH before it reopens. The suggestion is for three quotes from professional outfits who can reach the ceilings and hard to reach places, etc**

**A debate ensued about the merits of professional cleaners or our inhouse staff with the right equipment. The outcome was that we would use our inhouse staff with the necessary equipment and it was**

**Moved by Cllr. Hinman and seconded by Cllr. Chippington. In favour were also Cllrs. Street, Brentnall, Drake-Brockman and Cllr. Watson.**

**Against and wishing to have their votes recorded against were Cllrs. Coyle, Dooley, and Fox**

**19/149.i Financial Matters (February)**

**149.i.1 Income and Expenditure Details for February 2020**

**149.i 2 Bank reconciliation Statement as at 29th February 2020**

**149.i 3 Monthly analysis of cash book for February 2020**

**149.i 4 Budget to date**

**149.i 5 Statement of Parish Council Investment.**

**149.i 6 Statement of Invoices for approval to be paid February 2020**

**149.i 7 Bank Statement for both accounts.**

**19/149.ii Financial Matters (March)**

**149.ii.1 Income and Expenditure Details for March 2020**

**149.ii 2 Bank reconciliation Statement as at 31st March 2020**

**149.ii 3 Monthly analysis of cash book for March 2020**

**149.ii 4 Budget to date**

**149.ii 5 Statement of Parish Council Investment.**

**149.ii 6 Statement of Invoices for approval to be paid March 2020**

**149.ii 7 Bank Statement for both accounts.**

**19/149.iii Financial Matters (April 2020)**

**149.iii.1 Income and Expenditure Details for April 2020**

**149.iii 2 Bank reconciliation Statement as at 30th April 2020**

**149.iii 3 Monthly analysis of cash book for April 2020**

**149.iii 4 Budget to date**

**149.iii 5 Statement of Parish Council Investment.**

**149.iii 6 Statement of Invoices for approval to be paid May 2020**

**149.iii 7 Bank Statement for both accounts.**

**Moved by Cllr. Coyle and seconded by Cllr. Dooley that the above three months accounts be moved enbloc was agreed by all except Cllr. Watson who abstained.**

**19/150** **To receive – The Clerks Report**

**Moved by Cllr. Coyle and seconded by Cllr. Watson that the Clerks report be received and accepted enbloc. All in favour**

**19/151 To note Correspondence received**

Moved by Cllr. Coyle and seconded by Cllr. Street that the correspondence be noted

**All in favour.**

**19/152 To note – the date of the next meeting of the Parish Council -17th June 2020 at 7.00pm via the Zoom app therefore held remotely.**

**Members expressed their thanks to all for the first virtual meeting, that was Chair, Clerk and Members.**

**19/153 Exclusion of the Public (confidential items)**

*In accordance with Public Bodies (admission to meetings) Act 1960 section 1 (2) the Council exclude the public and the press from the meeting by reason of the confidential nature of the business to be transacted.*

***NONE***