**MINUTES OF THE PINXTON PARISH COUNCIL MEETING**

**Held on the 16th. September 2020 at the Village Hall in Pinxton. Commencing at 7.00pm**

Present: Cllrs: Fox, Kelly, Hinman, Dooley, Street, Drake-Brockman, Marshall, Meredith, Coyle, Brentnall

Clerk: John Ritchie.

**19/199 To receive apologies for absence:**

Apologies were accepted for Cllr. Chippington who had gone to University.

**19/200 To receive Declaration of Members Interest/update of Register –** if you require guidance from the Clerk this must be sought well in advance of the meeting and, in any event by no later than 5pm two working days before the day of the meeting.

**Please note:** Members must ensure they complete the Declaration of Interest sheet prior to the start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to indicate the action to be taken.

**Cllr. Fox declared an interest in the item 206.12 on Queen Street as he lives on Queen Street.**

**19/201 To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary Interest.**

None

**19/202 To confirm the Minutes of the Parish Council meeting held Wednesday 19th August 2020**

**The minutes were not approved because they still had some details on them from the July meeting which had not been removed when they were in the process of being overwritten.**

**They will be brought back to next month’s meeting for ratification, although they have been changed and distributed to Members.**

**19/203 To note updates on matters arising from the Minutes** (for information only).

Cllr. Dooley remarked that her name was on the last Minutes but in fact she was not at the last meeting. The Clerk explained this was left on as the previous Minutes had not all been overwritten.

Cllr. Kelly asked about the Remembrance details, and the Clerk gave an update.

**19/204 Public Speaking.**

**204.1 Parishioner Matters**

 None

**204.2 Police Matters**

None

**204.3 Reports from Council Representatives on Outside Bodies.**

Cllr. Dooley reported that the Welfare had come to an agreement with Robert Woodhead Ltd. Regarding the welfare drive, the hedges, and the smoking shelter. Access to the Cadent box was being investigated.

**204.4 Reports from District & County Councillor Representatives on matters of direct relevance to Pinxton Parishioners.**

Cllr. Coyle reported that the District Council was now selling its services, (Trusted Services), to one and all. This included Legal, Leisure, H&S, Procurement and Street Scene.

Pinxton already use Street Services, Legal and Procurement.

Cllr. Dooley now said there was an app at the Council Contact Centres which allowed sign language to be used and for the staff to understand the conversation.

Cllr. Dooley also said Sarah Chambers from Leisure Services would be in touch about balance ability bike classes in the Main Hall.

**19/205 Planning Applications**

Planning matters were noted with no comments on the applications or on the permissions granted.

There were no PP refusals to report

**19/206 Parish Council – Items for Decision.**

**206.1** The Clerk brought to the meeting the Risk Assessments which need Council to ratify annually. Members discussed and asked if there had been any significant changes, which the Clerk said there had not been except for the Covid Risk Assessments which are extra to the normal Risk Assessments.

**Moved by Cllr. Street and seconded by Cllr. Kelly that the Risk Assessments be approved. All in Favour**

**206.2 The Clerk brought the Financial Regulations for approval, again to meet Audit requirements and they were discussed and accepted.**

**Moved by Cllr. Street and seconded by Cllr. Coyle that the Financial Regulations be accepted, All in favour.**

**206.3 The Clerk brought the Standing Orders for ratification and again the Members agreed to accept the Standing Orders for audit purposes.**

**Moved by Cllr. Street and seconded by Cllr. Kelly that the Standing Orders be approved. All in Favour.**

**206.4 The Clerk had distributed the Asset Register as the next document which has to be ratified on an annual basis.**

**Moved by Cllr. Street and seconded by Cllr. Kelly that the Asset Register be approved. All in Favour.**

**206.5 The last document to be discussed and approved for Audit purposes was the Internal audit control document. Members were happy to accept the document.**

**Moved by Cllr. Street and seconded by Cllr. Kelly that the Internal audit document be approved be approved. All in Favour.**

**206.6 The Clerk had circulated an email from Singalong with Ellie, who wanted to bring some community singing to the VH and was seeking preferred group status. Cllr. Street said if it were not for profit, he would move the use of the room for free. Charge for tea, coffee and biscuits would not count as profit just so it was understood.**

**Moved by Cllr. Street and seconded by Cllr. Coyle that free usage once a week be granted for 12 months if the Singalong is Not for Profit. All in Favour**

**206.7 The Clerk outlined it was three years since the Internal Auditor was appointed and therefore needing re-appointing. The Clerk said he was happy with the Auditor but pointed out that the Internal Audit Control Document approved at 206.5 does mention Best Practise is to swap Auditors, however it is not mandatory.**

**Members were happy with the work of the IA over the past three years and were happy to re-appoint again.**

**Moved by Cllr. Street and seconded by Cllr. Coyle that Joanne Taylor be re-appointed as PPC Internal Auditor for three more years. All in Favour.**

**206.8 The Clerk outlined the case for the PPC to have a professional input to look after the interests of the PC during the VH extension with the said professional input challenging the contractor’s price and stage payment requests. The SCAPE framework body and BDC had recommended PPC have such support and Perfect Circle had been recommended. The clerk considered they would more than save their fee with analysis of the costs as they came in. Cllr. Coyle said he thoroughly supported the initiative.**

**Moved by Cllr. Coyle and seconded by Cllr. Street that Perfect Circle be appointed as the PPC Consultants on the VH extension to challenge and assess costs and invoices put forward by the Contractors.**

**206.9 Cllr. Coyle had asked that the Council consider renaming the Tops football Ground, The Tom Pepper Ground after Tom had given a lifetime of service to local football. Details were given of his service stretching back at least 54 years for teams like Herbert Cotterill, Pinxton Welfare, Pinxton colts, Railway FC, Pinxton Villa, Langton FC, and the Miners Arms.**

**Members discussed a plaque in the VH and a board on the ground.**

**Moved by Cllr. Coyle and seconded by Cllr. Dooley that Tom Pepper be remembered for his service to football in Pinxton for over 50 years with a plaque in the VH and the Tops football ground being renamed the Tom Pepper Ground.**

**All in Favour**

**206.10 This was a duplicated item for Singalong with Ellie. The item has been left in to keep the numbering in sequence with the agenda and the subsequent Minutes.**

**206.11 The Clerk informed the Council that window silhouettes were being sold for the Remembrance days in November at £13.50 per pair. Members discussed having the main hall windows decorated with the silhouettes.**

**Moved by Cllr. Coyle and seconded by Cllr. Dooley that the PPC purchase the necessary numbers of silhouettes. All in favour.**

**206.12 The Clerk circulated emails and pictures from Queen St., and the residents of Queen Street, concerning the ongoing parking problems and the non-availability of the street should the Fire service require access. Cllr Street suggested parking permits, Cllr Coyle said it was a DCC problem, but obstruction was a police matter and the meeting decided to defer the matter until the next meeting when more information would be available.**

**Moved the matter be discussed at the next meeting having taken advice from the County Council, District Council, Police, and the Fire Service**

**19/207 Financial Matters (August 2020)**

 **207.1 Income and Expenditure Details for August 2020**

 **207. 2 Bank reconciliation Statement as of 31st August 2020**

 **207. 3 Monthly analysis of cash book for August 2020**

 **207. 4 Budget to date**

 **207. 5 Statement of Parish Council Investment.**

 **207. 6 Statement of Invoices for approval to be paid September 2020**

 **207. 7 Bank Statement for both accounts.**

**Moved by Cllr. Kelly and seconded by Cllr. Coyle that the accounts be moved enbloc. All in favour.**

**19/208** **To receive – The Clerks Report**

208.1The Clerk mentioned the Website and the new rules which we now comply with.

208.2 The Clerk mentioned the Macmillan weekend and the NHS with the balloons we had to fill and release. Cllr. Kelly asked all Councillors to help, and then read out a tribute and a thank to the NHS and the job the Macmillan nurses do.

208.3 The Clerk was instructed to purchase 20 books of the Mansfield -Pinxton Railway History for circulation and keeping in the archive as and when it is operational.

**Moved by Cllr. Street and seconded by Cllr. Coyle that the Clerks report be received and accepted enbloc. All in favour**

**19/209 To note Correspondence received**

 **Moved by Cllr. Fox and seconded by Cllr. Coyle that the correspondence be noted**

 **All in favour.**

**19/210 To note – the date of the next meeting of the Parish Council -21St October 2020 at 7.00pm in the village hall.**

**19/211 Exclusion of the Public (confidential items)**

*In accordance with Public Bodies (admission to meetings) Act 1960 section 1 (2) the Council exclude the public and the press from the meeting by reason of the confidential nature of the business to be transacted.*